

Veterans of Foreign Wars
Department of Utah

Memorandum for Record

1 July 2023

Subject: Post Monthly Meeting Trainings

1. As the incoming Commander of the Department of Utah, I have noticed a lack of training down to the Post level members. I am implementing a Monthly Training for post meetings.
2. It is at the Post Commanders discretion on what topic will be taught each month. But topics must be of a VFW nature. I have included a few suggested topics

- a. How to fill out the Membership Form
- b. VFW Hat/Cover/Cap rules (Colors, Pins, when & when not to wear, ect)
- c. What is the Post Service Officer responsibilities
- d. What is the Post Chaplain responsibilities
- e. What are Poppies and why do we hand them out
- f. PACT Act (Camp Lejune)
- g. PACT Act (Burn Pits)
- h. Veterans Day (Who started it and why)
- i. What is the Post Trustee responsibilities

-Please see attached for training material

3. Post should allow 5-10 min for each monthly training.
4. If you post needs help finding information about the trainings or ideas for trainings, please reach out to my Training Chair, Danny Zaharias, danzaharias@gmail.com or 801-808-6683



HEATH SILCOX
DEPARTMENT OF UTAH
VETERANS OF FOREIGN WARS
COMMANDER